



The Community Partnership SHP MATCH CERTIFICATION

Form 342

By certifying below, I fully understand HUD's regulations regarding match reporting and documentation and that I will not be required to submit further information regarding the documentation of match to The Community Partnership (TCP) for the grant year listed below.

I also understand that TCP reserves the right to review match documentation for accuracy, either in whole or in part, at any time within five (5) years from the end of the grant. If either TCP or HUD, during the monitoring process, determines that the minimum match obligations as pledged for this grant have not met, or can not be appropriately documented, TCP will recapture funds, as applicable, to confirm that the minimum match requirements are met.

In addition, if it is shown that the requirements for match are not met in a given grant year, I understand that I will no longer be allowed to certify match and must return to TCP's traditional match documentation process for at least 3 subsequent grant years.

MATCH OBLIGATIONS

Match expenses must be eligible and documented expenses that supplement the SHP dollars funded by HUD for a Supportive Housing Program. These expenses are cash costs (in-kind goods and services can not be counted towards match) and must be listed on the program's HUD-Approved Technical Submission for the applicable grant year. The cash source may be Federal, state, local or private funds, but the expenses can not be previously reimbursed from the HUD grant.

The provider must match the following percentages, based on the Total Program Budget on the HUD-Approved Technical Submission:

- 20% of total Supportive Services funds
- 25% of total Operating Funds

Please note that the amount of match funding pledged in the technical submission does not change, even if the SHP-funded amount spent is less than the pledged amount. Therefore, you can not calculate minimum match simply as a percentage of the SHP-funded amount. Please refer to TCP's Budgeting and Invoicing Guidelines for further information and calculation information regarding minimum match amounts.

I hereby certify that (PROVIDER) _____ has met the minimum match obligations (as outlined above) and per HUD's rules and regulations regarding match reporting for (GRANT #) _____.

Executive Director

Date