



**THE COMMUNITY PARTNERSHIP FOR THE PREVENTION OF HOMELESSNESS - Summer TRAINING SESSIONS 2010**

**Schedule of Trainings**

**July**

7th or 8th: Motivational Interviewing  
 9:00am - 4:00pm: Housing Finance Agency, 815 Florida Ave., NW  
 Audience: Case Managers, Housing Specialists, Program Managers, & New Staff

**August**

5th: **Reasonable Accommodation: Policy and Procedure**  
 1:00pm - 4:00pm: 801 East Men's Shelter  
 Audience: ADA/HSRA Liaisons, Programs Managers, Case Management and Supervisory staff.

12th: Business Writing for Results (How to write powerful e- mails, letters, reports, & proposals that get results) **\*\*(CEU)\*\***  
 9:00am- 12:00pm: Housing Finance Agency, 815 Florida Ave., NW. Audience: ADA/HSRA Liaisons, Program Managers, Case Management staff.

12th: How to Handle People with Tact and Skill **\*\*(CEU)\*\***  
 1:00pm - 4:00: Housing Finance Agency, 815 Florida Ave., NW. Audience: ADA/HSRA Liaisons, Program Managers, Case Management staff.

18th **Reasonable Accommodation: Sensitivity Training**  
 1:00pm - 4:00pm: 801 East Men's Shelter  
 Audience: All Staff

26th Housing Quality Standards: 2010 Update  
 10:00am-12:00pm - TCP, 801 Pennsylvania Ave., SE, Suite 360

**September**

16th: **HSRA: Homeless Services Reform Act - Regulations Overview**  
 1:00pm - 4:00pm: Housing Finance Agency, 815 Florida Ave., Audience: All Staff

23rd: Getting It All Done (How to Achieve more in less time- with less stress) **\*\*(CEU)\*\***  
 9:00am- 12:00pm Housing Finance Agency, 815 Florida Ave., NW. Audience: Supervisory, and Case Management Staff

23rd: Bad Communication Habits: (Ensuring that you're delivering consistent written, verbal, and nonverbal messages to maintain professional credibility) **\*\*(CEU)\*\***  
 1:00pm - 4:00pm: Housing Finance Agency, 815 Florida Ave., NW  
 Audience: Front-Line, Case Management and Program Staff

\*Summer Training Schedule is available on the web at [www.community-partnership.org](http://www.community-partnership.org)

\*HMIS Training Schedule is available on the web at [www.community-partnership.org](http://www.community-partnership.org)

**Mandatory Per Staff Person Annually**

**\*\*Continuing Education Credits (CEU)\*\*  
 (Licensed Professionals Only )**

The Community Partnership **will not** be serving food at trainings so please come prepared with drinks and snacks as breaks do not allow enough time to leave and purchase these.

Be Prompt - Please allow plenty of time to park or walk from the metro. Those arriving more than 15 minutes late will likely be turned away. Both 801 East and HFA have parking available on a first come basis.

It is the responsibility of the attendee to pick-up their Certificate of Attendance or Continuing Education Credits (CEU) (where offered) before leaving. These will not be available after the session.

Other **underlined bold** sessions may be mandatory based on individual contracts; see your Community Partnership Contract Manager for details.

You will receive a confirmation form for your registration 1 day prior to any session you have registered for. Due to space limitations, registration for some sessions may be declined.

**Training Locations:**

**Housing Finance Agency**  
 815 Florida Ave., NW

Parking is available in the back of the building. The entrance is on V Street. Pull up to the black gate and buzz the airphone.

**801 East Men's Shelter**

Entrance to the campus is available through gate #3  
 First gate south on MLK  
 2700 MLK Ave., SE

**July 2010**

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7 ★	8 ★	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

**August 2010**

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5 ★	6	7
8	9	10	11	12 ★	13	14
15	16	17	18 ★	19	20	21
22	23	24	25	26 ★	27	28
29	30	31				

**September 2010**

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16 ★	17	18
19	20	21	22	23 ★	24	25
26	27	28	29	30		